

County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION LOS ANGELES, CALIFORNIA 90012 (213) 974-1101 http://ceo.lacounty.gov

March 3, 2009

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

Dear Supervisors:

Board of Supervisors GLORIA MOLINA First District

MARK RIDLEY-THOMAS Second District

ZEV YAROSLAVSKY Third District

DON KNABE Fourth District

MICHAEL D. ANTONOVICH Fifth District

APPROVAL OF AMENDMENTS TO THE MEMORANDA OF UNDERSTANDING FOR BARGAINING UNITS 601 - FIRE FIGHTERS; 602 - SUPERVISORY FIRE FIGHTERS; 611 - PEACE OFFICERS; 612 - SUPERVISORY PEACE OFFICERS; 613 - PUBLIC DEFENDER INVESTIGATORS; 641 - BEACH LIFEGUARDS; 642 - SUPERVISORY BEACH LIFEGUARDS; AND 701 - DEPUTY PROBATION OFFICERS (ALL DISTRICTS)

SUBJECT:

The Chief Executive Officer is recommending that the Board approve Amendments to several Memoranda of Understanding (MOU) to extend the terms and conditions of the MOUs for one year. The current MOUs for Bargaining Units 601 – Fire Fighters; 602 – Supervisory Fire Fighters; 641 – Beach Lifeguards; and 642 – Supervisory Beach Lifeguards; expired on December 31, 2008. The current MOUs for Bargaining Units 611 – Peace Officers; 612 – Supervisor Peace Officers; 613 – Public Defender Investigators; and 701 – Deputy Probation Officers expired January 31, 2009.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve Amendments to Memoranda of Understanding (MOU) for the following Bargaining Units:

601 - Fire Fighters, Amendment No. 2;

602 - Supervisory Fire Fighters, Amendment No. 2;

611 - Peace Officers, Amendment No. 3;

612 - Supervisory Peace Officers, Amendment No. 4;

- 613 Public Defender Investigators, Amendment No. 1;
- 641 Beach Lifeguards, Amendment No. 2;
- 642 Supervisory Beach Lifeguards, Amendment No. 2; and
- 701 Deputy Probation Officers, Amendment No. 3.
- 2. The current MOUs for Units 601 Fire Fighters; 602 Supervisory Fire Fighters; 641 Beach Lifeguards; and 642 Supervisory Beach Lifeguards; expired on December 31, 2008. The Certified Employee Organizations, with the agreement of the Chief Executive Office, are requesting that the MOUs be extended one year to December 31, 2009.
- 3. The current MOUs for Units 611 Peace Officers; 612 Supervisory Peace Officers; 613 Public Defender Investigators; and 701 Deputy Probation Officers; expired January 31, 2009. The Certified Employee Organizations, with the agreement of the Chief Executive Office, are requesting that the MOUs be extended one year to January 31, 2010.

PURPOSE OF THE RECOMMENDED ACTION:

The purpose of the Amendments is as follows:

- 1. Extends the terms and conditions of the MOUs for one year;
- 2. Provides for the continuation of salaries;
- 3. Provides for the continuation of certain special pay practices relating to:
 - Uniform and/or clothing allowance;
 - Sick leave accrual exchange (buy back);
 - The Wellness/Fitness for Life Program for Units 601 Fire Fighters;
 602 Supervisory Fire Fighters;
 641 Beach Lifeguards; and 642 Supervisory Beach Life Guards;
- 4. Amends Custody and Court lockup staffing for Unit 611 Peace Officers to reflect the number of Custody Assistant positions assigned to the Custody and Court lockup areas.

The Honorable Board of Supervisors March 3, 2009 Page 3

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended action promotes fiscal prudence and service excellence between the County of Los Angeles and the Certified Employee Organizations; thereby providing more effective, efficient and comprehensive services to Los Angeles County.

FISCAL IMPACT/FINANCING

There will be no new costs associated with these Amendments. All existing costs will be absorbed within each Department's budget.

FACTS AND PROVISIONS:

The agreement has been reviewed and approved as to form by County Counsel.

CONCLUSION

Your approval of these Amendments will enhance the operational effectiveness of the departments.

Respectfully submitted,

WILLIAM T FUJIOKA Chief Executive Officer

WTF:DL:JA PDC:rld

Attachment

c: Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller

AMENDMENT NO. 2
MEMORANDUM OF UNDERSTANDING
FOR JOINT SUBMISSION
TO BOARD OF SUPERVISORS
REGARDING THE
FIRE FIGHTERS
EMPLOYEE REPRESENTATION UNIT

THIS AMENDMENT NO. 2 TO THE MEMORANDUM OF UNDERSTANDING, made and entered into this 3rd day of March, 2009,

BY AND BETWEEN

Authorized Management Representatives (hereinafter referred to as "Management") of the County of Los Angeles (hereinafter referred to as "County"), and the County Forester and Fire Warden

AND

LOS ANGELES COUNTY FIRE FIGHTERS, LOCAL 1014, IAFF, AFL-CIO

WHEREAS, on the 17th day of May, 2005, the parties entered into a Memorandum of Understanding regarding the Fire Fighters Employee Representation Unit, which Memorandum of Understanding (MOU) was subsequently approved and ordered implemented by the County's Board of Supervisors; and

- Amend Article 6 Term: to extend the Term of the MOU for one (1) year to
 12:00 midnight on December 31, 2009.
- Amend Article 8 Renegotiation: To reflect revisions necessary to correspond with a one year extension of the term of the MOU:
 - * Written notice to commence negotiations, as well as a full and entire proposal for such successor MOU;
 - * Negotiations shall begin no later than September 1, 2009.
- Amend Article 11 Uniforms; to provide a uniform allowance consistent with this extended contract term as follows: Change dates to December 1 & 15, 2009.
- Appendix A Wellness/Fitness for Life Program: Continue with negotiated interim agreement for term of the MOU (12-31-2009).
- This Amendment No. 2 to said Memorandum of Understanding constitutes a mutual recommendation to be jointly submitted to the County's Board of Supervisors and this Amendment No. 2 will be effective when and if approved by said Board of Supervisors in the same manner provided in Article 5, which was applicable to the implementation of the original Memorandum of Understanding.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Amendment No. 1 the day, month and year first above written.

LOS ANGELES COUNTY FIRE FIGHTERS LOCAL 1014 COUNTY OF LOS ANGELES AUTHORIZED MANAGEMENT REPRESENTATIVES

Dave Gillotte

President, Fire Fighters

Local 1014

Chief Administrative Officer

AMENDMENT NO. 2
MEMORANDUM OF UNDERSTANDING
FOR JOINT SUBMISSION
TO BOARD OF SUPERVISORS
REGARDING THE
SUPERVISORY FIRE FIGHTERS
EMPLOYEE REPRESENTATION UNIT

THIS AMENDMENT NO. 2 TO THE MEMORANDUM OF UNDERSTANDING, made and entered into this 3rd day of March, 2009,

BY AND BETWEEN

Authorized Management Representatives (hereinafter referred to as "Management") of the County of Los Angeles (hereinafter referred to as "County"), and the County Forester and Fire Warden

AND

LOS ANGELES COUNTY FIRE FIGHTERS, LOCAL 1014, IAFF, AFL-CIO

WHEREAS, on the 17th day of May, 2005, the parties entered into a Memorandum of Understanding regarding the Supervisory Fire Fighters Employee Representation Unit, which Memorandum of Understanding (MOU) was subsequently approved and ordered implemented by the County's Board of Supervisors; and

- Amend Article 6 Term: to extend the Term of the MOU for one (1) year
 to 12:00 midnight on December 31, 2009.
- Amend Article 8 Renegotiation: to reflect revisions necessary to correspond with a one year extension of the term of the MOU:
 - * Written notice to commence negotiations, as well as a full and entire proposal for such successor MOU;
 - * Negotiations shall begin no later than September 1, 2009.
- Amend Article 11 Uniforms; to provide a uniform allowance consistent with this extended contract term as follows: Change dates to December 1 & 15, 2009.
- Appendix A Wellness/Fitness for Life Program: Continue with negotiated interim agreement for term of the MOU (12-31-2009).
- 5. This Amendment No. 2 to said Memorandum of Understanding constitutes a mutual recommendation to be jointly submitted to the County's Board of Supervisors and this Amendment No. 2 will be effective when and if approved by said Board of Supervisors in the same manner provided in Article 5, which was applicable to the implementation of the original Memorandum of Understanding.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Amendment No. 1 the day, month and year first above written.

LOS ANGELES COUNTY FIRE FIGHTERS LOCAL 1014

Dave Gillotte

President, Fire Fighters

Local 1014

COUNTY OF LOS ANGELES AUTHORIZED MANAGEMENT REPRESENTATIVES

William Fujiok

Chief Administrative Officer

AMENDMENT NO. 3
MEMORANDUM OF UNDERSTANDING
FOR JOINT SUBMISSION
TO BOARD OF SUPERVISORS
REGARDING
PEACE OFFICERS
EMPLOYEE REPRESENTATION UNIT

THIS AMENDMENT NO. 3 TO THE MEMORANDUM OF UNDERSTANDING, made and entered into this 3rd day of March, 2009,

BY AND BETWEEN

Authorized Management Representatives (hereinafter referred to as "Management") of the County of Los Angeles (hereinafter referred to as "County")

AND

ASSOCIATION FOR LOS ANGELES DEPUTY SHERIFFS (hereinafter referred to as "ALADS" or "Union")

WHEREAS, on the 4th day of April, 2006, the parties entered into an Amendment No. 2 of the Memorandum of Understanding regarding Peace Officers, which was subsequently approved and ordered implemented by the County's Board of Supervisor; and

- Amend Article 5 Term; to reflect an extension of the term of the MOU to 12:00 midnight on January 31, 2010.
- 2. Amend Article 6 Renegotiation; to reflect revisions necessary to correspond with an extension of the term of the MOU:
 - Written notice to commence negotiations no later than September 15, 2009;
 - Negotiations to begin no later than October 15, 2009;
 - November 30, 2009, as impasse date.
- 3. Amend Article 10 Uniforms; to provide a uniform allowance consistent with an extended contract term:
 - Change dates to November 1, 2009; December 1 & 15, 2009.
- 4. Amend Article 29 Custody/Court Lockup Staffing, <u>Section 2</u>.; to delete the current language in this Section 2 and add new language to reflect the Settlement Agreement between the Association for Los Angeles Deputy Sheriff's ("Association") and the Los Angeles County Sheriff's Department (Department"), dated October 21, 2009, that provides:

- During the 2008-2009 fiscal year, the Department shall have up to 22 custody assistant positions in Court Services court lock-up assignments.
 The attached Court Services Division, Custody Assistant Proposed Service Levels as of October 1, 2008, showing the proposed assignments is incorporated herein by reference;
- During the 2009-2010 and 2010-2011 fiscal years, the Department shall
 have up to 30 custody assistant positions in Court services court lock-up
 assignments. This Agreement may be re-opened at the request of the
 Superior Court after July 1, 2011, for further discussion of the use of
 custody assistants in addition to the 30 agreed upon herein for fiscal years
 after 2011.
- Except as expressly set out in this Agreement, the parties do not intend to and do not agree to effect any other change in the policies and procedures regarding the use of custody assistants in court Services court lock-up assignments.
- 5. Amend Appendix F Sick Leave Accrual Exchange, Section 4; to provide buy back dates consistent with an extended contract term:
 - Change date for payment for up to two (2) additional sick leave days on July 1, 2009.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Memorandum of Understanding the day, month and year first above written.

ASSOCIATION FOR LOS ANGELES DEPUTY SHERIFFS

Steven Remige, President

COUNTY OF LOS ANGELES AUTHORIZED MANAGEMENT REPRESENTATIVES

William T Fujioka

Chief Executive Officer

By _____Bud Treece, Executive Director

AMENDMENT NO. 4
MEMORANDUM OF UNDERSTANDING
FOR JOINT SUBMISSION
TO BOARD OF SUPERVISORS
REGARDING
SUPERVISORY PEACE OFFICERS
EMPLOYEE REPRESENTATION UNIT

THIS AMENDMENT NO. 4 TO THE MEMORANDUM OF UNDERSTANDING, made and entered into this 3rd day of March, 2009,

BY AND BETWEEN

Authorized Management Representatives (hereinafter referred to as "Management") of the County of Los Angeles (hereinafter referred to as "County")

AND 1

PROFESSIONAL PEACE OFFICERS ASSOCIATION (hereinafter referred to as "PPOA" or "Union")

WHEREAS, on the 4th day of April, 2006, the parties entered into an Amendment No. 3 of the Memorandum of Understanding regarding Supervisory Peace Officers, which was subsequently approved and ordered implemented by the County's Board of Supervisor; and

- Amend Article 5 Term; to reflect an extension of the term of the MOU to 12:00 midnight on January 31, 2010.
- 2. Amend Article 6 Renegotiation; to reflect revisions necessary to correspond with an extension of the term of the MOU:
 - Written notice to commence negotiations no later than September 15, 2009;
 - Negotiations to begin no later than October 15, 2009;
 - November 30, 2009, as impasse date.
- 3. Amend Article 9 Uniforms; to provide a uniform allowance consistent with an extended contract term:
 - Change dates to November 1, 2009; December 1 & 15, 2009.
- 4. Amend Appendix F Sick Leave Accrual Exchange, Section 4; to provide buy back dates consistent with an extended contract term:
 - Change date for payment for up to two (2) additional sick leave days on July 1, 2009.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Memorandum of Understanding the day, month and year first above written.

PROFESSIONAL PEACE OFFICERS ASSOCIATION

av A

Brian Moriguetti, President

Paul Roller, Executive Director

COUNTY OF LOS ANGELES AUTHORIZED MANAGEMENT REPRESENTATIVES

William T **Y**ujiokà V Chief Executive Officer

By_

AMENDMENT NO. 1
MEMORANDUM OF UNDERSTANDING
FOR JOINT SUBMISSION
TO BOARD OF SUPERVISORS
REGARDING THE
PUBLIC DEFENDER INVESTIGATORS
EMPLOYEE REPRESENTATION UNIT

THIS AMENDMENT NO. 1 TO THE MEMORANDUM OF UNDERSTANDING, made and entered into this 3rd day of March, 2009;

BY AND BETWEEN

Authorized Management Representatives (hereinafter referred to as "Management") of the County of Los Angeles (hereinafter referred to as "County")

AND

ASSOCIATION OF PUBLIC DEFENDER INVESTIGATORS (hereinafter referred to as "APDI" or "Union")

WHEREAS, on 31st day of October, 2006, the parties entered into a Memorandum of Understanding regarding the Public Defender Investigators Employee Unit, which Memorandum of Understanding was subsequent approved and ordered implemented by the County's Board of Supervisor; and

- 1. Amend Article 5 Term; to extend the Term of the MOU for 1 year to 12:00 midnight on January 31, 2010.
- 2. Amend Article 6 Renegotiation; to reflect revisions in the renegotiation dates to correspond to a one year extension of the Term of the MOU:
 - Written notice to commence negotiations no later than September 5, 2009;
 - Negotiations shall begin no later than October 15, 2009;
 - November 30, 2009, contractual impasse date
- 3. Amend Article 7 Salaries, Section 4 (Special Pay Practices/Dress Standards) to provide for payment of the Clothing Allowance and to correspond to a one year extension of the Term of the MOU:
 - Change dates to December 1, 2009, January 1& 15, 2010
- 4. Amend Article 9 Employee Benefits, Section 3 (Sick Leave Accrual Exchange) to correspond to a one year extension of the Term of the MOU:
 - Change date for payment of up to 2 additional sick leave days on July 1, 2009.
- 5. This Amendment No. 1 to said Memorandum of Understanding constitutes a mutual recommendation to be jointly submitted to the County's Board of Supervisors and this Amendment No. 1 will be effective when and if approved by said Board of Supervisors in the same manner provided for in Article 4, which was applicable to the implementation of the original Memorandum of Understanding.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Memorandum of Understanding the day, month and year first above written.

ASSOCIATION OF PUBLIC DEFENDER INVESTIGATORS

COUNTY OF LOS ANGELES AUTHORIZED MANAGEMENT REPRESENTATIVES

Mark Reid

General Manager

William T Fujioka Chief Executive Officer

AMENDMENT NO. 2
MEMORANDUM OF UNDERSTANDING
FOR JOINT SUBMISSION
TO BOARD OF SUPERVISORS
REGARDING
BEACH LIFEGUARDS
EMPLOYEE REPRESENTATION UNIT

THIS AMENDMENT NO. 2 TO THE MEMORANDUM OF UNDERSTANDING, made and entered into this 3rd day of March, 2009;

BY AND BETWEEN

Authorized Management Representatives (hereinafter referred to as "Management") of the County of Los Angeles (hereinafter referred to as "County")

AND

LOS ANGELES COUNTY LIFEGUARD ASSOCIATION (hereinafter referred to as "LACOLA" or "Union")

WHEREAS, on the 5th day of July, 2005, the parties entered into a Memorandum of Understanding regarding Beach Lifeguards, which Memorandum of Understanding was subsequent approved and ordered implemented by the County's Board of Supervisor; and

641 JMG

NOW, THEREFORE, the parties agree as follows:

The parties agree that except as herein specifically amended, each and every other provision of the 2006 – 2009 Memorandum of Understanding shall continue to remain in full force and effect.

ARTICLE 4 TERM

Change termination date to 12:00 midnight on December 31, 2009.

ARTICLE 5 RENEGOTIATION

Change dates for written commencement of negotiations to July 1, 2009, through August 1, 2009.

Change date to begin negotiations to 30 days after receipt of written proposal or September 1, 2009, whichever is later.

Change date for automatic impasse to October 31, 2009.

ARTICLE 8 SALARIES

Section 4 Sick Leave Accrual Exchange

Change date to receive payment of sick time to July 1, 2009.

641 JMG

ARTICLE 10 SPECIAL PAY PRACTICES

Section 10 Wellness/Fitness for Life Bonus

Change date of to reflect contract term extension to 12-31-2009.

ARTICLE 16 UNIFORMS

Change dates to reflect contract extension. Employees employed on November 1, 2009, shall be entitled to a lump sum of \$600. Such payment shall be made between December 1, 2009, and December 15, 2009.

ARTICLE 30, B. AUTHORIZED AGENTS

Change phone number to 310-528-1338.

APPENDIX A WELLNESS/FITNESS FOR LIFE PROGRAM

Continue with negotiated interim agreement for term of the MOU (12-31-2009.)

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Memorandum of Understanding the day, month and year first above written.

LOS ANGELES COUNTY LIFEGUARD ASSOCIATION

Steven Powell
President

COUNTY OF LOS ANGELES AUTHORIZED MANAGEMENT REPRESENTATIVES

William T Fujioka

Chief Executive Office

AMENDMENT NO. 2
MEMORANDUM OF UNDERSTANDING
FOR JOINT SUBMISSION
TO BOARD OF SUPERVISORS
REGARDING
SUPERVISORY BEACH LIFEGUARDS
EMPLOYEE REPRESENTATION UNIT

THIS AMENDMENT NO. 2 TO THE MEMORANDUM OF UNDERSTANDING, made and entered into this 3rd day of March, 2009;

BY AND BETWEEN

Authorized Management Representatives (hereinafter referred to as "Management") of the County of Los Angeles (hereinafter referred to as "County")

AND

LOS ANGELES COUNTY LIFEGUARD ASSOCIATION (hereinafter referred to as "LACOLA" or "Union")

WHEREAS, on the 5th day of July, 2005, the parties entered into a Memorandum of Understanding regarding Supervisory Beach Lifeguards, which Memorandum of Understanding was subsequent approved and ordered implemented by the County's Board of Supervisor; and

642 JMG

NOW, THEREFORE, the parties agree as follows:

The parties agree that except as herein specifically amended, each and every other provision of the 2006 – 2009 Memorandum of Understanding shall continue to remain in full force and effect.

ARTICLE 4

<u>TERM</u>

Change termination date to 12:00 midnight on December 31, 2009.

ARTICLE 5

RENEGOTIATION

Change dates for written commencement of negotiations to July 1, 2009, through August 1, 2009.

Change date to begin negotiations to 30 days after receipt of written proposal or September 1, 2009, whichever is later.

Change date for automatic impasse to October 31, 2009.

ARTICLE 8

SALARIES

Section 4

Sick Leave Accrual Exchange

Change date to receive payment of sick time to July 1, 2009.

2

ARTICLE 10

SPECIAL PAY PRACTICES

Section 9

Wellness/Fitness for Life Bonus

Change date of to reflect contract term extension to 12-31-2009.

ARTICLE 16

UNIFORMS

Change dates to reflect contract extension. Employees employed on November 1, 2009, shall be entitled to a lump sum of \$600. Such payment shall be made between December 1, 2009, and December 15, 2009.

ARTICLE 30, B.

AUTHORIZED AGENTS

Change phone number to 310-528-1338.

APPENDIX A

WELLNESS/FITNESS FOR LIFE PROGRAM

Continue with negotiated interim agreement for term of the MOU (12-31-2009.)

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Memorandum of Understanding the day, month and year first above written.

LOS ANGELES COUNTY LIFEGUARD ASSOCIATION

> Steven Powell President

COUNTY OF LOS ANGELES AUTHORIZED MANAGEMENT REPRESENTATIVES

William T Pujioka Chief Executive Office

AMENDMENT NO. 3
MEMORANDUM OF UNDERSTANDING
FOR JOINT SUBMISSION
TO THE BOARD OF SUPERVISORS
REGARDING THE
DEPUTY PROBATION OFFICERS
EMPLOYEE REPRESENTATION UNIT

THIS AMENDMENT NO. 3 TO THE MEMORANDUM OF UNDERSTANDING made and entered into this 3rd day of March, 2009;

BY AND BETWEEN

Authorized Management Representative (hereinafter referred to as "Management") of the County of Los Angeles (hereinafter referred to as "County")

AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES LOCAL 685 (hereinafter referred to as "AFSCME" or "Union")

WHEREAS, on 10th day of January, 2006, the parties entered into a Memorandum of Understanding regarding the Deputy Probation Officers Employee Unit, which Memorandum of Understanding was subsequently approved and ordered implemented by the County's Board of Supervisors; and

- 1. Amend Article 4 Term; to extend the Term of the MOU for 1 year to 12:00 midnight on January 31, 2010.
- 2. Amend Article 5 Renegotiation; to reflect revisions in the renegotiation dates to correspond to a one year extension of the Term of the MOU:
 - Written notice to commence negotiations no later than September 7,
 2009;
 - Salary proposal shall be presented no later than October 5, 2009;
 - Negotiations shall begin no later than October 15, 2009;
- 3. Amend Article 7 Salaries, Section 6 (Sick Leave Accrual Exchange) to correspond to a one year extension of the Term of the MOU:
 - Change date for payment for up to 2 additional sick leave days on July 1,
 2009;

- 4. Amend Article 40 Uniforms, Section 4 to provide for payment for Uniform Allowance to correspond to extension of the Term of the MOU:
 - Change dates to November 1, 2009, December 1 & 15, 2009.
- 5. This Amendment No. 3 to said Memorandum of Understanding constitutes a mutual recommendation to be jointly submitted to the County's Board of Supervisors and this Amendment No. 3 will be effective when and if approved by said Board of Supervisors in the same manner provided for in Article 3, which was applicable to the implementation of the original Memorandum of Understanding.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Amendment No. 3 the day, month and year first above written.

AMERICAN FEDERATION OF STATE, COUNTY AND

MUNICIPAL EMPLOYEES (AFSCME)

By .

President, AFSCME, Local 685

COUNTY OF LOS ANGELES AUTHORIZED MANAGEMENT REPRESENTATIVES

By

William T Fujibka

Chief Executive Officer